

## **Till Assistant**

### **Part-time (working alternate weekend days)**

You will be working in our retail areas; serving customers with plants, products, gift vouchers etc., gift wrapping and stocking up. We are looking for motivated and cheerful individuals who can follow instructions and make our customers smile.

### **Key duties**

- Operating computerised till and EPOS system
- Helping customers with enquiries, finding products etc.
- Being friendly, polite and helpful to customers at all times
- Cleanliness of your area of work
- Labeling and pricing
- Maintaining stock levels in selling areas and merchandising

### **Your capabilities**

- You must like dealing with people, have good communication skills as well as being conscientious, enthusiastic and motivated
- Ability to bend and lift customer's purchases to scan at till, and to pull/push trolleys and barrows
- Retail or customer service experience preferred but not essential as training will be given
- Ability to work as a member of a team
- A keen interest in plants and related products

### **Requirements**

- You'll need to work one day each weekend – Saturday one weekend, Sunday the next
- You may need to work some bank holidays, but will be given a day's holiday in lieu and paid time and a half
- Flexibility to work extra hours in holidays and so on would be an advantage
- Good communication and customer service skills
- Good standard of English and Maths
- Smart appearance
- Minimum age 16

### **Working with**

- Report into Shop Floor Manager/Assistant Shop Floor Manager
- Work closely with rest of retail team

### **Rewards and Benefits**

- Hourly wage. In addition, you will receive the following benefits:
- **Discount** – after one year, employees are entitled to receive a 30% discount for the garden centre (some exceptions apply)
- **Paid holiday** – holiday entitlement is 20 days per year, plus bank holidays. Restrictions apply. o Annual Christmas bonus
- **Part-uniform provided**
- **Employee Assistant Programme** - a confidential personal and professional support service available to all employees and their immediate families 24/7, 365 days a year.

- **Training & development**, as required. We have an e-learning scheme called GROW, and also take part in other training with product suppliers and external trainers
- **Workplace pension**
- **Free parking**