

### **Shop Floor Assistant:**

#### **Full-time (5 days a week, to include one day at the weekend)**

Entry level position with excellent career prospects within our busy garden centre. You will be working in our retail areas; moving trolleys, assisting with customer queries, moving stock. We are looking for motivated individuals who are looking for a career in the garden centre industry and/or within a thriving family business.

#### **Key duties**

- Collecting trolleys from the car park
- Assisting customers by carrying purchases to their vehicles and answering queries
- Moving stock, promotional materials, displays etc.
- Maintaining cleanliness of the garden centre and stock areas

#### **Your capabilities**

- You have good verbal communication skills, and are confident in dealing with members of the public
- You are able to follow instructions from your supervisors, and can work on your own initiative
- You are able to lift and carry and are physically fit

#### **Requirements**

- You'll need to work five days a week to include one weekend day
- You'll need to work some bank holidays (as part of a rota with other assistants), but will be given a day's holiday in lieu
- Good communication and skills essential
- Smart appearance

#### **Working with**

- Report into a Garden Centre Supervisor
- Work closely with Assistants in the Retail areas
- Occasionally work with other supervisors and office staff

#### **Rewards and Benefits**

- Hourly wage. Paid time and a half at weekends. In addition you will receive the following benefits:
  - **Discount** – after one year employees are entitled to receive a 30% discount for the garden centre (some exceptions apply)
  - **Paid holiday** – holiday entitlement is 20 days per year, plus bank holidays. Restrictions apply.
  - **Annual Christmas bonus**
  - **Part-uniform** provided
  - **Training & development**, as required. We have an e-learning scheme called GROW, and also take part in other training with product suppliers and external trainers
  - **Free parking**