

Logistics Manager

Full time (Monday to Friday with occasional weekend work)

Our award-winning family-run business has acquired two new sites in the last five years; we now operate two garden centres which both have a coffee shop/restaurant, a plant production nursery and a warehouse/industrial unit. Logistics between the three sites, and involving various teams, have become complicated and we are now looking for an individual who can make sense of our operations, line manage our warehouse and delivery team and make us much more efficient.

Our business is very seasonal. No two weeks or months are the same, and we have huge variations in stock between the seasons with multiple daily deliveries year round. We sell a huge range of products, and need to work with buyers and retail teams to understand what is needed on the shop floor, where and when. Our Perrywood-Grown plants move between two sites, and maintaining quality via timely deliveries is key.

Key duties

- Manage stock levels, delivery times and transport costs between our sites
- Allocate and manage staff resources according to changing needs
- Line manage warehouse team and delivery drivers
- Relationship building – to effectively liaise and negotiate with shop floor team, customers, Perrywood Buying team and suppliers
- Continually try to improve and develop processes and efficiencies within the constraints of legislation, fuel costs and rising environmental pressures
- Implement health and safety procedures, ensuring we are a safe place to work
- Plan and manage projects
- Plan vehicle routes, and look after vehicles and customer service of delivery fleet
- Monthly reporting to the senior team - on performance and quality and planned improvements
- Assist the team in key tasks, and cover their absences – moving stock etc.

The ideal candidate

- A logical and systematic approach to work
- Your personal values align with our company values - <https://www.perrywood.co.uk/wp-content/uploads/Perrywood-VisionandValues.pdf>
- Able to manage your own time, and those around you, to prioritise and complete tasks
- The ability to solve problems and make decisions, and offer creative solutions
- Commercial awareness and numeracy skills
- Some degree of IT knowledge and can handle electronic data
- The ability to manage change
- Strong team player and manager
- Excellent communication skills, both oral and written
- Brings positivity into the workplace, and acts as a great role model for others
- Negotiation and analytical skills

- A desire to keep improving

Requirements

- Full-time, generally working Monday to Friday. Some flexibility to provide some weekend cover is required
- Clean driving licence
- Fork Lift Truck licence preferred
- Flexibility to work at a variety of locations
- Relevant experience is essential, ideally for a retailer or large business with varied stock
- Qualification in logistics/supply chain/business admin or related industry is preferred

Working with

- Report into Operations Director
- Work closely with other managers, your team and senior team

Rewards and Benefits

In addition to a competitive salary you will receive the following benefits:

- **Discount** – after one year employees are entitled to receive a 30% discount for the garden centre (some exceptions apply)
- **Paid holiday** – holiday entitlement is 20 days per year, plus bank holidays. Restrictions apply.
- **Annual Christmas bonus**
- **Part-uniform** provided
- **Training & development**, as required. We have an e-learning scheme called GROW, and also take part in other training with product suppliers and external trainers
- **Free parking**