

**Garden Centre Assistant:**

**Part-time (working Saturday & Sunday 11:00am – 3:00pm)**

You will be working in our retail areas; moving trolleys, assisting with customer queries, moving stock. We are looking for motivated individuals who can follow instructions and communicate with customers.

**Key duties**

- Collecting trolleys from the car park
- Assisting customers by carrying purchases to their vehicles and answering queries
- Moving stock, promotional materials, displays etc.
- Maintaining cleanliness of the garden centre and stock areas

**Your capabilities**

- You have good verbal communication skills, and are confident in dealing with members of the public
- You are able to follow instructions from your supervisors, and can work on your own initiative
- You are able to lift and carry and are physically fit

**Requirements**

- You'll need to work one day each weekend – Saturday one weekend, Sunday the next
- You'll need to work some bank holidays (as part of a rota with other assistants), but will be given a day's holiday in lieu
- Good communication and skills essential
- Smart appearance

**Working with**

- Report into a Shop Floor Manager or Deputy Manager
- Work closely with rest of retail team

**Rewards and Benefits**

In addition to the hourly wage, you will receive the following benefits:

- **Discount** – Discount – From the start of your employment you will receive 10% discount on specific items. Following a successful probation period the discount increases up to 20% discount on specific items and after one years service up to 40% discount on specific items. (some exceptions apply)
- **Paid holiday** – holiday entitlement is 22 days per year, plus bank holidays. Restrictions apply (part-time pro rata)
- **Annual Christmas bonus**
- **Part-uniform provided**
- **Employee Assistant Programme** - a confidential personal and professional support service available to all employees and their immediate families 24/7, 365 days a year.

- **Training & development**, as required. We have an e-learning scheme called GROW, and also take part in other training with product suppliers and external trainers
- **Company sick pay** – following a successful probation period employees are entitled to 10 days paid sickness (part-time pro rata **and subject to restrictions**)
- **Access to our Retail Discount Scheme** – savings on retailers including Tesco, Pizza Express, M&S, Waitrose, Argos, Apple, Currys PC World, Thomas Cook and 100's more
- **Workplace pension**
- **Free parking**